

Terms and Conditions for Craft Stands (Outside)

Venue: Along the High Street (High Street closed to traffic)

Time: Saturday 21st September from 10 am – 4pm

Set Up/Take down:

- Set up must be complete by 10am and no vehicle will be allowed on the High Street after 9.30am. Parking will be in the public car parks or on the local roads where parking is allowed.
- Stands may not be dismantled until 4.00pm or when vehicles will have access.

Stand Fees:

- Fees of £30 per stand (if you have not booked a gazebo and table)
- Space and a Gazebo (with one table) are priced at £70 at for 3m x 3m and must be pre-booked.
- Space with a large gazebo (with two tables) 6m x 3m are priced at £100 and must be pre-booked.
- Once your application has been confirmed it is only secure for 14 days when we must receive payment. If payment is not received in 14 days, we cannot guarantee your booking.
- If paying by BACS, please use LAF Crafts Out as a reference.
- **Bank Details:**

Account Name Lindfield Arts Festival

Sort Code: 401165

Account Number: 20032646

Guidance Notes

- There will be a maximum of 6 craft stalls in the High Street at the Festival.
- All rubbish must be taken with each stand holder.
- All exhibitors are responsible for their own legal requirements – Health & safety and insurances to include public liability. These must be available to be inspected by the organisers on the day.
- You must complete a Risk Assessment form.
- Stand space cannot be moved once allocated.
- Gazebos will only be available if pre-booked on the Registration form and confirmed.
- Please note only crafts listed on the application form will be allowed to be sold at the Festival.
- All Stands must be self- sufficient. No electricity will be available unless already agreed with the organising committee

- Lindfield Arts Festival cannot be held responsible for inclement weather and the festival will be cancelled should the weather/wind become dangerous to continue. No refunds will be available.

Please contact the following if you have any queries:
enquiries@lindfieldartsfestival.com. Please put **CRAFT (OUTSIDE)** in the subject box